

FIFTEENTH STREET CAMPUS SCHEDULE

PH. 759-1541

| Course Number | Section Number | Course Title | Credit Hours | Days | Time | Bld. Room | Instructor |
|---------------|----------------|--------------|--------------|------|------|-----------|------------|
|---------------|----------------|--------------|--------------|------|------|-----------|------------|

OFFICE ADMINISTRATION

| | | | | | | | |
|---------|----|----------------------------------|---|-----|-------------|--------|-------|
| OAD 100 | 01 | Keyboarding | 5 | MW | 12:45-2:50 | 01 202 | Staff |
| OAD 103 | 01 | Typewriting I | 5 | TTH | 8:00-10:05 | 01 203 | Staff |
| OAD 103 | 02 | Typewriting I | 5 | MW | 10:10-12:15 | 01 203 | Staff |
| OAD 104 | 01 | Typewriting II | 5 | TTH | 10:10-12:15 | 01 203 | Staff |
| OAD 105 | 01 | Typewriting III | 5 | MW | 12:25-2:30 | 01 203 | Staff |
| OAD 111 | 01 | Speedwriting I | 5 | TTH | 8:00-10:05 | 01 204 | Staff |
| OAD 114 | 01 | Shorthand I: Elementary | 5 | MW | 8:00-10:05 | 01 207 | Staff |
| OAD 130 | 01 | Machine Calculations | 5 | TTH | 12:25-2:30 | 01 207 | Staff |
| OAD 130 | 02 | Machine Calculations | 5 | MW | 8:00-10:05 | 01 207 | Staff |
| OAD 131 | 01 | Business Vocabulary | 5 | TTH | 12:25-2:30 | 01 204 | Staff |
| OAD 141 | 01 | Secretarial Accounting I | 5 | MW | 10:10-12:15 | 01 207 | Staff |
| OAD 142 | 01 | Secretarial Accounting II | 5 | TTH | 10:10-12:15 | 01 202 | Staff |
| OAD 218 | 01 | Secretarial Office Procedures | 5 | MW | 8:00-10:05 | 01 203 | Staff |
| OAD 220 | 01 | Records & Information Management | 5 | MW | 10:10-12:15 | 01 204 | Staff |
| OAD 228 | 01 | Word Processing I | 5 | MW | 8:00-10:05 | 01 202 | Staff |
| OAD 103 | 10 | Typewriting I | 5 | MW | 5:30-7:35 | 01 203 | Staff |
| OAD 104 | 10 | Typewriting II | 5 | TTH | 5:30-7:35 | 01 203 | Staff |
| OAD 105 | 10 | Typewriting III | 5 | TTH | 5:30-7:35 | 01 203 | Staff |
| OAD 111 | 10 | Speedwriting I | 5 | TTH | 5:30-7:35 | 01 204 | Staff |
| OAD 114 | 10 | Shorthand I: Elementary | 5 | TTH | 5:30-7:35 | 01 204 | Staff |
| OAD 132 | 10 | Business English | 5 | TTH | 7:40-9:45 | 01 204 | Staff |
| OAD 141 | 10 | Secretarial Accounting I | 5 | MW | 5:30-7:35 | 01 207 | Staff |
| OAD 224 | 10 | Machine Transcription | 5 | MW | 7:40-9:45 | 01 203 | Staff |
| OAD 228 | 10 | Word Processing I | 5 | TTH | 5:30-7:35 | 01 209 | Staff |
| OAD 229 | 10 | Word Processing II | 5 | MW | 5:30-7:35 | 01 209 | Staff |

SMALL ENGINE REPAIR

| | | | | | | | |
|---------|----|------------------------------------|---|-----|-----------|--------|-------|
| SER 120 | 10 | Lawn and Garden Equip. Ser. & Rep. | 5 | TTH | 7:40-9:45 | 04 113 | Staff |
| SER 120 | 10 | Lab | | TTH | 5:30-7:35 | 04 113 | Staff |
| SER 121 | 10 | Chain Saw Service and Repair | 5 | MW | 7:40-9:45 | 04 113 | |
| SER 121 | 10 | Lab | | MW | 5:30-7:35 | 04 113 | |

WELDING

| | | | | | | | |
|---------|----|-------------------------------------|---|-----|-------------|--------|--------|
| WDT 111 | 01 | Oxy-Fuel Cutting & Welding | 5 | MW | 8:00-10:05 | 05 106 | Porter |
| WDT 111 | 01 | Lab | | MW | 12:45-2:50 | 05 101 | Porter |
| WDT 112 | 01 | Introduction to SMAW | 5 | MW | 10:05-12:15 | 05 106 | Staff |
| WDT 112 | 01 | Lab | | F | 8:00-12:15 | 05 101 | Staff |
| WDT 145 | 01 | Plasma Arc Carbon, Sub. Arc Welding | 5 | TTH | 10:10-12:15 | 05 106 | Pugh |
| WDT 145 | 01 | Lab | | F | 8:00-10:05 | 05 101 | Pugh |
| WDT 145 | 02 | Plasma Arc Carbon, Sub. Arc Welding | 5 | TTH | 8:00-10:05 | 05 106 | Staff |
| WDT 145 | 02 | Lab | | TTH | 12:45-2:50 | 05 101 | Staff |
| WDT 221 | 01 | Pipe SMAW Preparation and Cutting | 5 | MW | 10:10-12:15 | 05 106 | Porter |
| WDT 221 | 01 | Lab | | MW | 12:45-2:50 | 05 101 | Porter |
| WDT 260 | 01 | Pipe Welding SMAW | 5 | TTH | 8:00-10:00 | 05 106 | Pugh |
| WDT 260 | 01 | Lab | | TTH | 12:45-2:50 | 05 101 | Pugh |
| WDT 111 | 10 | Oxy-Fuel Cutting & Welding | 5 | MW | 5:30-7:35 | 05 106 | Staff |
| WDT 111 | 10 | Lab | | MW | 7:40-9:45 | 05 101 | Staff |
| WDT 112 | 10 | Introduction to SMAW | 5 | TTH | 5:30-7:35 | 05 106 | Staff |
| WDT 112 | 10 | Lab | | TTH | 7:40-9:45 | 05 101 | Staff |
| WDT 132 | 10 | GMAW/FCAW Fundamentals | 5 | MW | 7:40-9:45 | 05 106 | Staff |
| WDT 132 | 10 | Lab | | MW | 5:30-7:35 | 05 101 | Staff |
| WDT 144 | 10 | GTAW | 5 | TTH | 7:40-9:45 | 05 106 | Staff |
| WDT 144 | 10 | Lab | | TTH | 5:30-7:35 | 05 101 | Staff |

MOUNDVILLE CAMPUS

WMT 100 Water Supply and Wastewater Control

6:00 p.m. Thursday

Non-Credit Seminars

| | | |
|--|---------------|-----------|
| Sludge management - | September 5 | 1:00 p.m. |
| | 6 | 8:00 p.m. |
| Basic Wastewater - | September 5 | 6:00 p.m. |
| Flows (Closed pipe) - | September 10 | 1:00 p.m. |
| | 21 | 1:00 p.m. |
| Water Distribution System Construction - | October 2-5 | 1:00 p.m. |
| EPA Sanitary Survey - | October 16-19 | 8:30 a.m. |

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GENERAL EDUCATION

| | | | | | | |
|------------|------------------------------|---|-----|-------------|--------|-------|
| ABE 098 01 | GED Preparation | 5 | MW | 8:00-10:05 | 11 103 | Staff |
| ABE 098 02 | GED Preparation | 5 | TTH | 8:00-10:05 | 11 103 | Staff |
| ABE 098 03 | GED Preparation | 5 | MW | 10:10-12:15 | 11 103 | Staff |
| ABE 098 04 | GED Preparation | 5 | TTH | 10:10-12:15 | 11 103 | Staff |
| CIS 130 05 | Computer Info. Systems | 5 | TTH | 12:45-2:50 | 01 209 | Staff |
| ENG 091 03 | Basic Writing I | 5 | TTH | 10:10-12:15 | P4 101 | Staff |
| ENG 092 08 | Basic Writing II | 5 | TTH | 8:00-10:05 | P4 101 | Staff |
| ENG 092 11 | Basic Writing II | 5 | MW | 10:10-12:15 | P4 101 | Staff |
| ENG 092 17 | Basic Writing II | 5 | TTH | 12:45-2:50 | 11 101 | Staff |
| ENG 101 08 | English Composition I | 5 | TTH | 8:00-10:05 | 11 101 | Staff |
| ENG 101 14 | English Composition I | 5 | MW | 10:10-12:15 | P3 101 | Staff |
| ENG 101 22 | English Composition I | 5 | TTH | 12:45-2:50 | P2 101 | Staff |
| MTH 091 07 | Developmental Algebra I | 5 | TTH | 8:00-10:05 | 04 108 | Staff |
| MTH 091 08 | Developmental Algebra I | 5 | F | 8:00-12:15 | 04 108 | Staff |
| MTH 092 08 | Developmental Algebra II | 5 | F | 8:00-12:15 | 04 109 | Staff |
| MTH 092 09 | Developmental Algebra II | 5 | TTH | 8:00-10:05 | 04 109 | Staff |
| MTH 100 01 | College Mathematics | 5 | MW | 10:10-12:15 | 04 107 | Staff |
| MTH 100 02 | College Mathematics | 5 | TTH | 10:10-12:15 | 04 107 | Staff |
| MTH 102 01 | Business Mathematics | 5 | TTH | 10:10-12:15 | 04 109 | Staff |
| MTH 108 01 | Elementary Algebra | 5 | TTH | 8:00-10:05 | 04 107 | Staff |
| MTH 109 12 | College Algebra | 5 | MW | 8:00-10:05 | 01 105 | Staff |
| MTH 111 01 | Plane Trigonometry | 5 | TTH | 10:10-12:15 | 04 108 | Staff |
| ORT 100 01 | Orientation to College | 1 | TBA | TBA | P1 101 | Staff |
| RDG 085 01 | Development Reading III | 5 | MW | 8:00-10:05 | 11 103 | Staff |
| RDG 085 03 | Development Reading III | 5 | TTH | 8:00-10:05 | 11 103 | Staff |
| RDG 085 04 | Development Reading III | 5 | MW | 10:10-12:15 | 11 103 | Staff |
| RDG 085 06 | Development Reading III | 5 | TTH | 10:10-12:15 | 11 103 | Staff |
| RDG 085 08 | Development Reading III | 5 | TBA | TBA | 11 103 | Staff |
| SOC 247 02 | Marriage and Family | 5 | MW | 10:10-12:15 | P2 101 | Staff |
| VTE 101 01 | Tech Communications Skills I | 5 | MW | 10:10-12:15 | 11 101 | Staff |
| VTE 101 02 | Tech Communications Skills I | 5 | TTH | 10:10-12:15 | 11 101 | Staff |
| VTM 101 01 | Technical Math I | 5 | MW | 8:00-10:05 | 04 107 | Staff |
| VTM 101 02 | Technical Math I | 5 | F | 12:45-5:00 | 04 107 | Staff |

| | | | | | | |
|------------|------------------------------|---|-----|-----------|--------|-------|
| MTH 091 53 | Developmental Algebra I | 5 | MW | 5:30-7:35 | 04 108 | Staff |
| MTH 092 53 | Developmental Algebra II | 5 | MW | 5:30-7:35 | 04 109 | Staff |
| MTH 100 30 | College Mathematics | 5 | MW | 7:40-9:45 | 04 108 | Staff |
| ORI 100 51 | Orientation to College | 1 | TBA | TBA | P1 101 | Staff |
| ORI 100 50 | Orientation to College | 1 | TBA | TBA | P1 101 | Staff |
| ORT 100 50 | Orientation to College | 1 | TBA | TBA | P1 101 | Staff |
| VTE 101 30 | Tech Communications Skills I | 5 | MW | 5:30-7:35 | P3 101 | Staff |
| VTM 101 30 | Technical Math I | 5 | TTH | 5:30-7:35 | 04 107 | Staff |

TRUCK DRIVING TECHNOLOGY

Shelton State's new Truck Driving Technology program begins this fall and will offer West Alabamians job opportunities in a growing and lucrative field. Truck drivers average \$.25 per mile or about \$15,000 - \$25,000 a year. Most companies also offer truck drivers good benefits.

This program will provide both classroom and on-the-road training as students prepare to meet the demands of industry. Upon completion of the 10-week course, students will receive a certificate from the college and will be prepared to take the Department of Transportation and Certified Drivers License exams. Truck driving technology is approved for financial aid and includes V.A. benefits. In order to ensure individualized attention, the truck driving technology program is limited to four students per class.

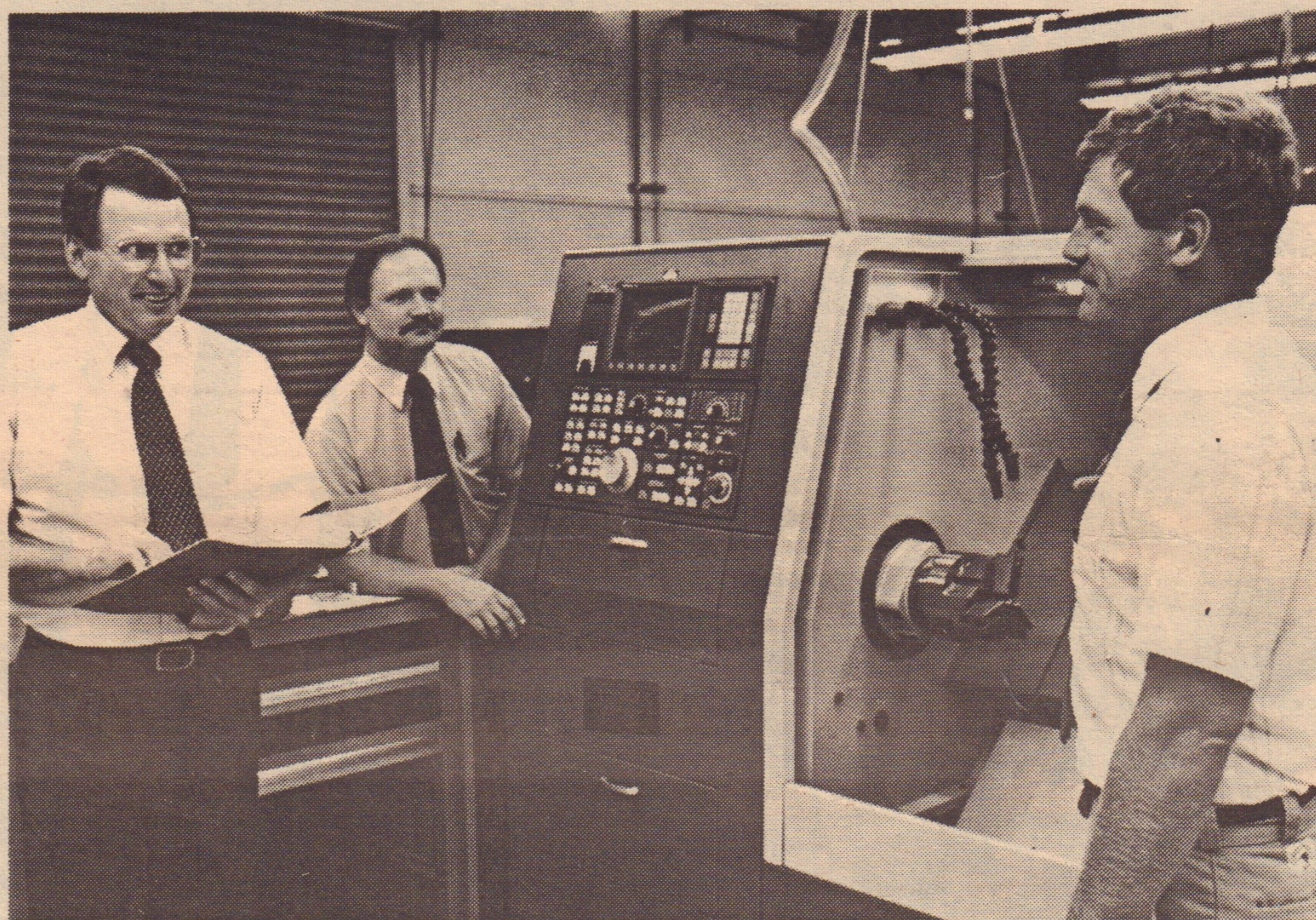
RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

MACHINE TECHNOLOGY & COMPUTER-AIDED MANUFACTURING

Instructors: Jack Moore, Steve Fair, Ronnie Guy

Classes taught during the day and evening

Telephone Numbers: 391-2444 (Day) and 391-2441 (Day and Evening)



THERE IS A 99% JOB PLACEMENT RATE FOR SHELTON GRADUATES TRAINED AS MACHINISTS, TOOL AND DIE MAKERS, CNC PROGRAMMERS, QUALITY CONTROL TECHNICIANS, MACHINE OPERATORS. Instructors in Shelton's computerized numerical control and machine technology programs are Jack Moore, Steve Fair, and Ronnie Guy.

Shelton's machine technology program is one of the finest in the Southeast. Students learn to set up and operate the various types of machines common to industry. At Shelton State the machine technology instructors combine their total 59 years of experience with the most modern equipment in the industry.

Shelton's shop conditions simulate those found in industry. Consequently, there is a 99% job placement rate for students graduating in this program. With the current shortage of machinists nationwide, graduates are virtually assured of a rewarding career.

Graduates in these programs find employment as machinists, CNC programmers, tool and dye machinists, machine operators, maintenance machinists, and quality control technicians. Beginning salaries range from \$15,000 - \$20,000 a year.

Through recent curriculum changes, the college now allows flexible scheduling and a full-time evening program. This provides West Alabamians who are already working full time the opportunity to begin a new career or update their current skills.



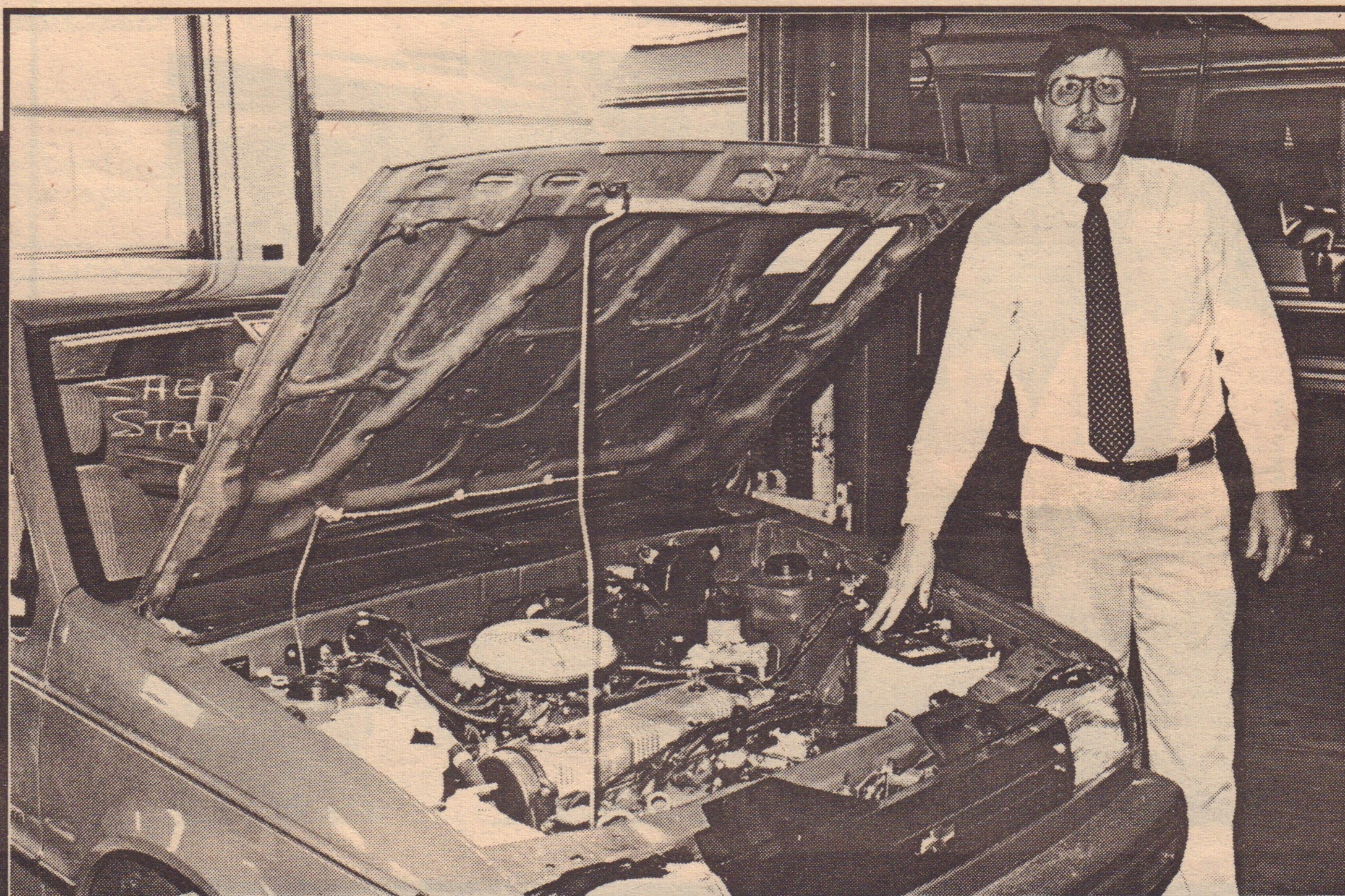
RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

AUTOMOTIVE TECHNOLOGY

Instructor: Howell Franks, Charles Griggs, Aron Bell

Class offered during the day and evening

Telephone Number: 391-2422



Howell Franks, instructor of automotive technology, demonstrates motor parts of an automobile recently donated to the college by General Motors Corporation.

Shelton's automotive program guides students as they develop the necessary skills for entry-level employment in the automotive field. The automobile industry is rapidly changing and Shelton State students are trained to meet these new demands of industry. College graduates in automotive technology are found working in automobile repair departments and shops throughout Tuscaloosa County and surrounding counties.

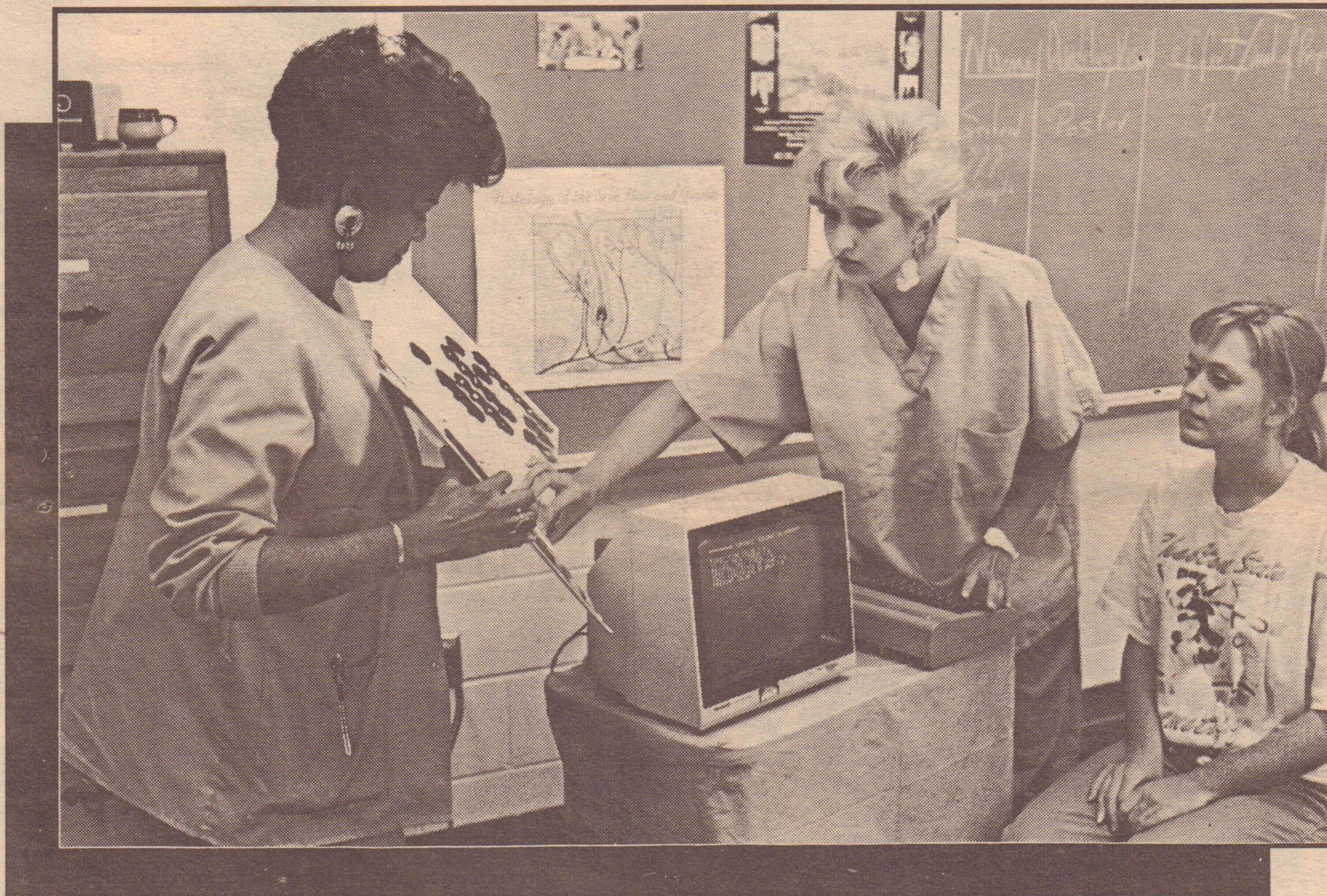
Studies indicate job opportunities in the automotive field will continue to grow through the decade. Shelton graduates in automotive technology earn \$8 - \$15 an hour or approximately \$15,000 - \$30,000 a year.

As part of the program, students develop an understanding of logical, step-by-step, diagnostic procedures and repair according to manufacturers' recommendations. Shelton State's automotive technology program offers hands-on experience in disassembling, inspecting, adjusting, and testing various types of engines. Students learn advanced technology as found in emission controls, sensing devices, electronic fuel injection and computer-controlled timing.

RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

COSMETOLOGY

Instructors: Peggy Sexton, and Kay Watts
Classes offered during the day and evening
Telephone: 391-2425



Students participating in the cosmetology department's computerized color analysis are (L-R) Geraldine Smith, Darlene Barton and Ashley Dryer.

Almost every salon in West Alabama has a graduate of Shelton State's cosmetology program! Ninety-five percent of Shelton cosmetology students are offered jobs during their third quarter in the program. Operators normally earn 55-60% of their gross sales.

One of the college's most popular programs, cosmetology teaches students much more than the basics of hair and nails. Shelton's cosmetology program, which is considered state-of-the-art by industry, offers beginning and advanced classes in acrylic, fiberglass, and gel nails, and air brush nail art. Last year the college began offering beginning and advanced classes in esthetics (skin care).

Shown in the photograph are three students working with the computerized hair coloring analysis equipment. Newly developed software now enables students to learn the latest method in selecting correct hair color through the use of a computer. All guess work is now taken out of color selection. The program provides 264 formulas for first time color, corrective hair color, hard-to-color hair, or any problem that may arise in normal hair coloring.

Peggy Sexton has 15 years of experience in cosmetology.



RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

DATA PROCESSING

Instructors: Roy Howell, Betty Jo Boothe
Program is offered during the day and evening
Telephone Number: 391-2427



Data processing instructors Roy Howell and Betty Jo Boothe discuss fall plans with Omar Beauchamp.

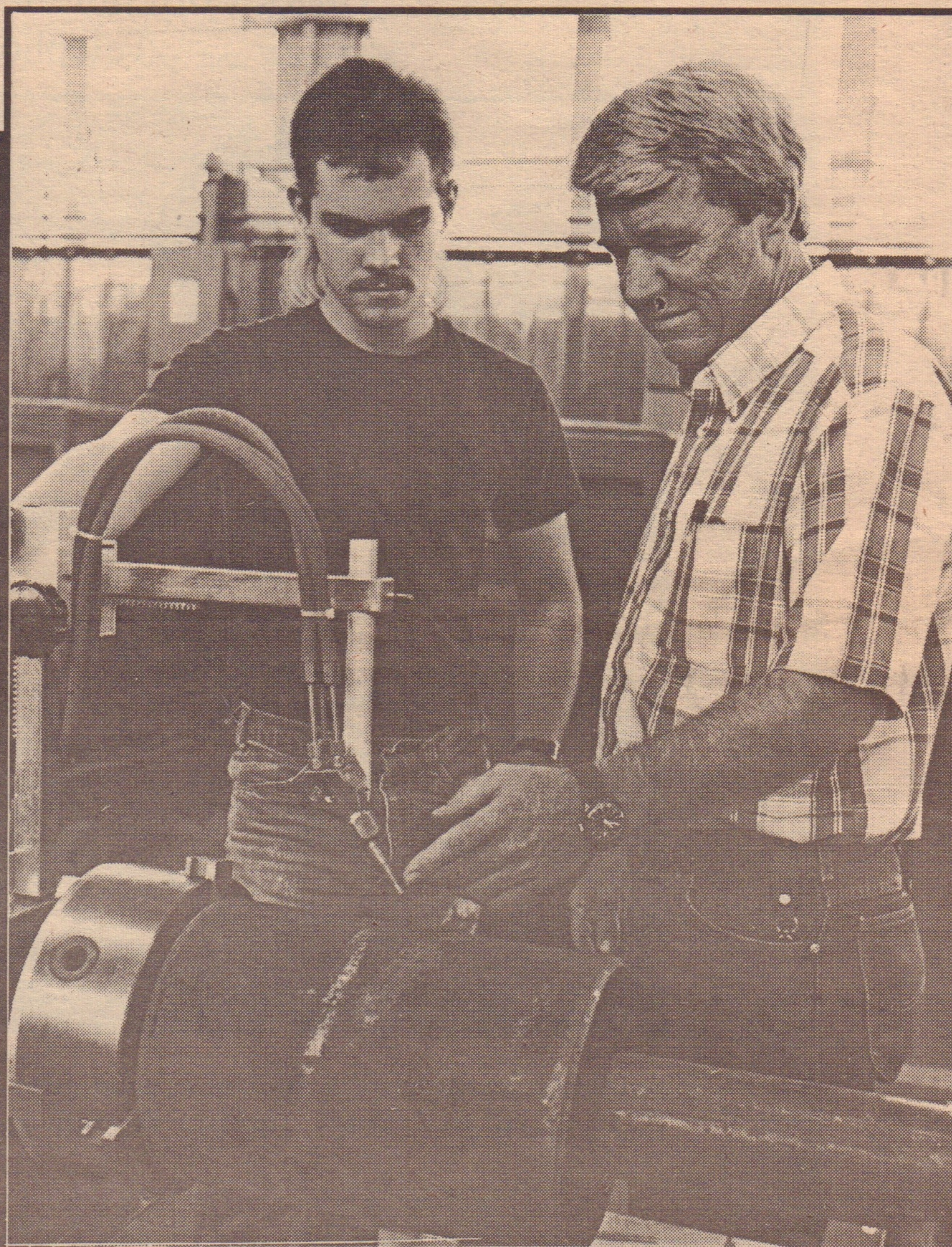
Many of the positions that will be open to the work force of the future will require a working knowledge of computers. Shelton State's data processing program teaches students the skills they will need in entry-level positions as computer operators, programmers, and data entry and word processing operators.

Shelton graduates are found in supervisory positions earning \$35,000 - \$60,000 a year. Students who reach positions as system analysts earn \$14 - \$20 an hour. Computer programmers earn \$10 - \$12 an hour and operators make \$7 - \$8 an hour. Salaries for entry level positions are \$5 - \$6 an hour.

As part of the program, students learn to use a Burroughs B5500 digital computer and IBM and Apple personal computers. They also learn to use the software for digital and personal computers. Some of the programs taught include Cobol, Fortran, Data Analysis I and II, Lotus, and Basic.

WELDING

Instructors: Bill Porter, Roy Pugh
Classes offered during the day and evening
Telephone Number: 391-2451



Shelton State welding instructor Roy Pugh shows student Randy Cooley some of the college's welding equipment.

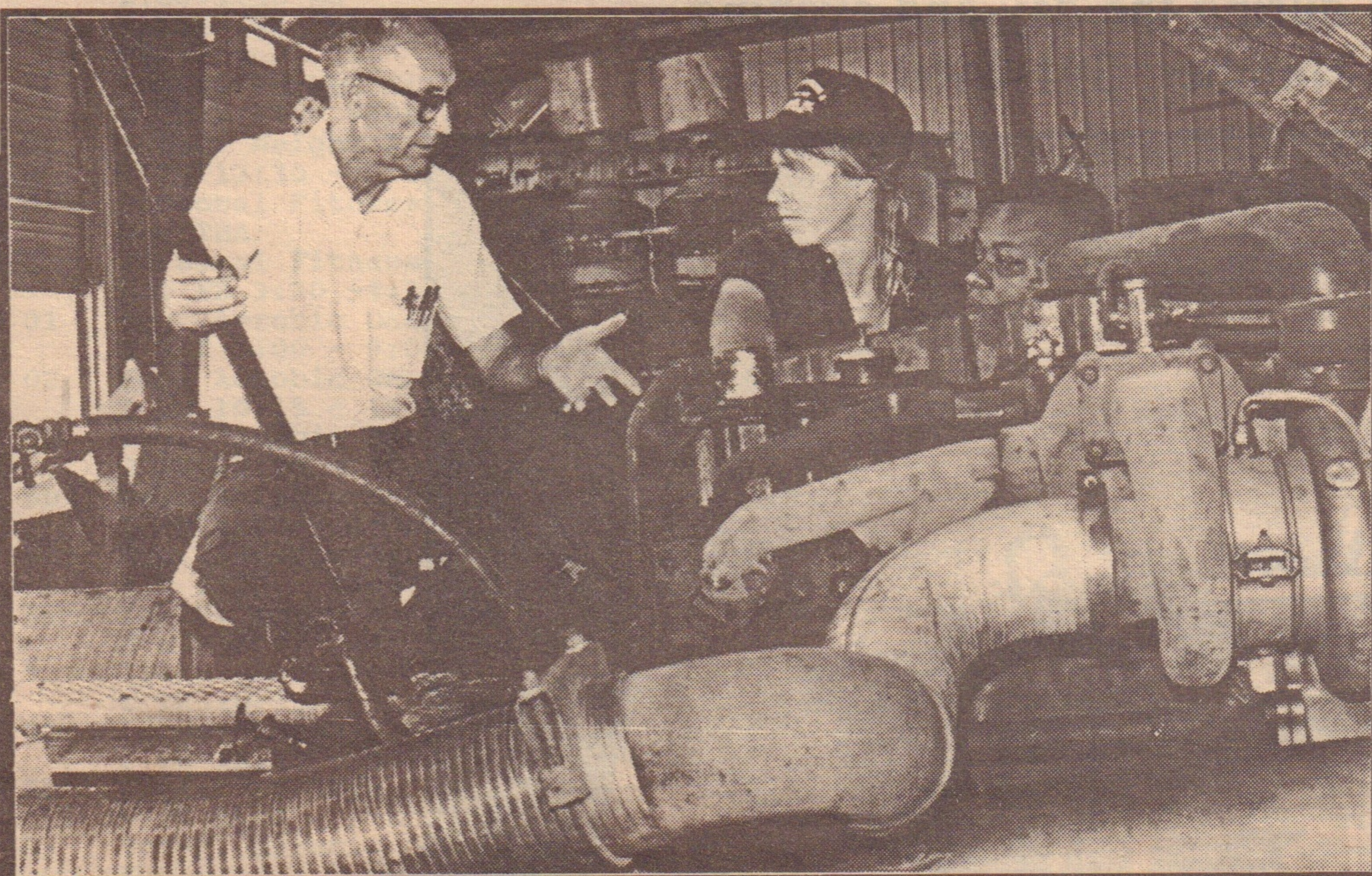
Shelton State's welding program prepares students for employment in the industry. This program includes a wide variety of welding processes such as gas cutting, gas welding, shield metal arc welding, gas metal arc welding, flux core arc welding and gas tungsten arc welding on plates as well as pipe in all positions.

Students are taught related tasks such as flame cutting, grinding, chipping, cleaning, dismantling, straightening, reshaping, reassembling, brazing and soldering.

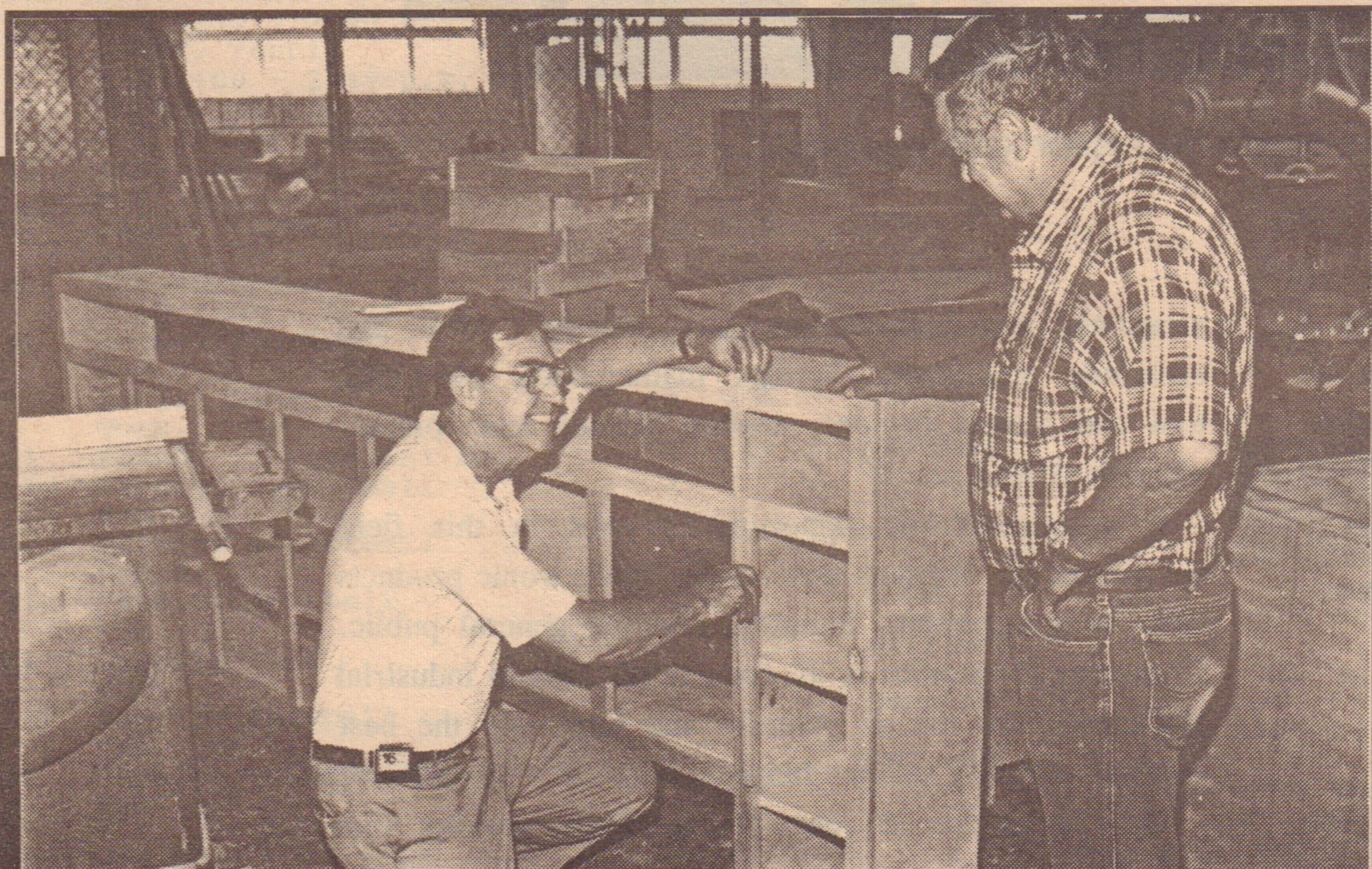
Students attending full time complete diploma requirements within six quarters.

Graduates of the welding program work in fabricating shops, construction and maintenance jobs, and in production welding. Welders are paid \$7 - \$14 per hour depending on the job.

RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS



This department trains diesel and heavy equipment technicians. Two students from the current class, (L-R) Bradley Peak and David Sheffield, talk with instructor Ray Mills.



Retired UA professor Curtis Sellers discusses his new kitchen cabinets currently under construction with Shelton instructor George Phillips.

DIESEL & HEAVY EQUIPMENT

Instructor: Ray Mills

Classes are offered during the day and evening
Telephone Number: 391-2431

Today, career opportunities abound for mechanics! The methane gas and oil exploration and development in Tuscaloosa County and the surrounding area have created a demand for diesel mechanics that can not currently be satisfied. Each week the college receives requests for mechanics - some for as many as six to ten mechanics at one time.

Salaries are good in this market. Entry level salaries for Shelton graduates are \$6 - \$7 an hour, with top mechanics earning \$12 - \$15 an hour.

Students in this program learn to remove, repair, install and maintain diesel engines that power heavy trucks, buses, boats, diesel-powered equipment and construction equipment such as bulldozers, cranes, and diesel farm tractors. Principles of diesel engines are taught and reinforced in laboratory experiences using actual diesel equipment. Emphasis is on diesel engines, but all other components of equipment and gasoline engines are covered.

CABINETMAKING AND MILLWORK

Instructor: George Phillips

Courses are offered during the day and evening
Telephone number: 391-2423

Students enjoy Shelton State's cabinetmaking shop, regardless of whether they are working toward a career in woodworking or simply looking for an enjoyable hobby.

As part of the curriculum, students learn to use hand and power tools as well as the techniques of preparing, finishing, and refinishing wood surfaces. Through the program, students learn to identify different types of wood and to construct wooden products such as kitchen cabinets, vanities, craft items, and storage units. A popular program with women and senior citizens, cabinetmaking is a money-saving program as it teaches the skills people need to make many of their own wooden products.

There is a demand for students graduating in cabinetmaking. Shelton graduates work for local manufacturers, various industries and some arts and crafts suppliers. Salaries for workers average \$5-\$8 an hour.

Dr. Curtis Sellers, retired University of Alabama professor, is currently enrolled in cabinetmaking as part of Shelton's Senior Adult Studies program. "I enjoy working with wood, and it's a really great program," Sellers said.



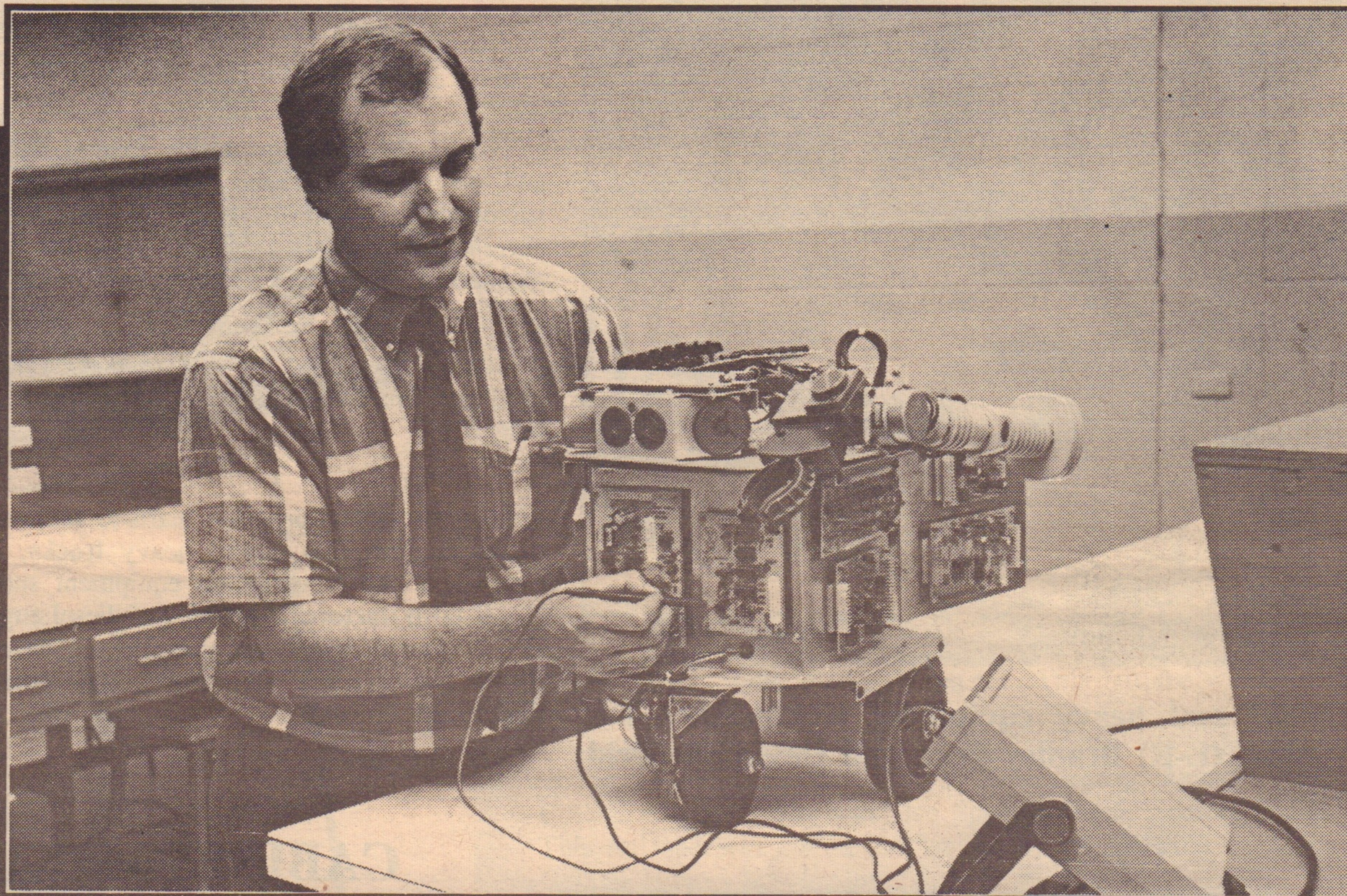
RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

ELECTRONICS

Instructors: Don Seales, Lee Tucker

Classes are offered during the day and evening

Telephone Number: 391-2460



Shelton electronics instructor Lee Tucker works to repair college robot!

Shelton's electronics program prepares students for a wide variety of jobs in the electronics field. The program combines classroom theory with hands-on application. Jobs in the field of electronics fall generally into eight areas of work: research and development; fabrication; production; quality control; selling; installation; operation; and maintenance.

Students in this course learn basic electricity, basic electronics, solid state devices, computers, commu-

nications, technical design and drafting, pulse and switching techniques, applied mathematics, electronic tool and testing devices, applied science and communication skills.

A variety of job opportunities exist in this field because of the numbers and variety of electronic products used by government, industry, and the general public. Consumer electronics is an open field. Jobs in industrial electronics are not as plentiful and hire only the best students. Starting salaries range from \$7.50 - \$8 an hour.

Don Seales has 25 years of experience working with industry.



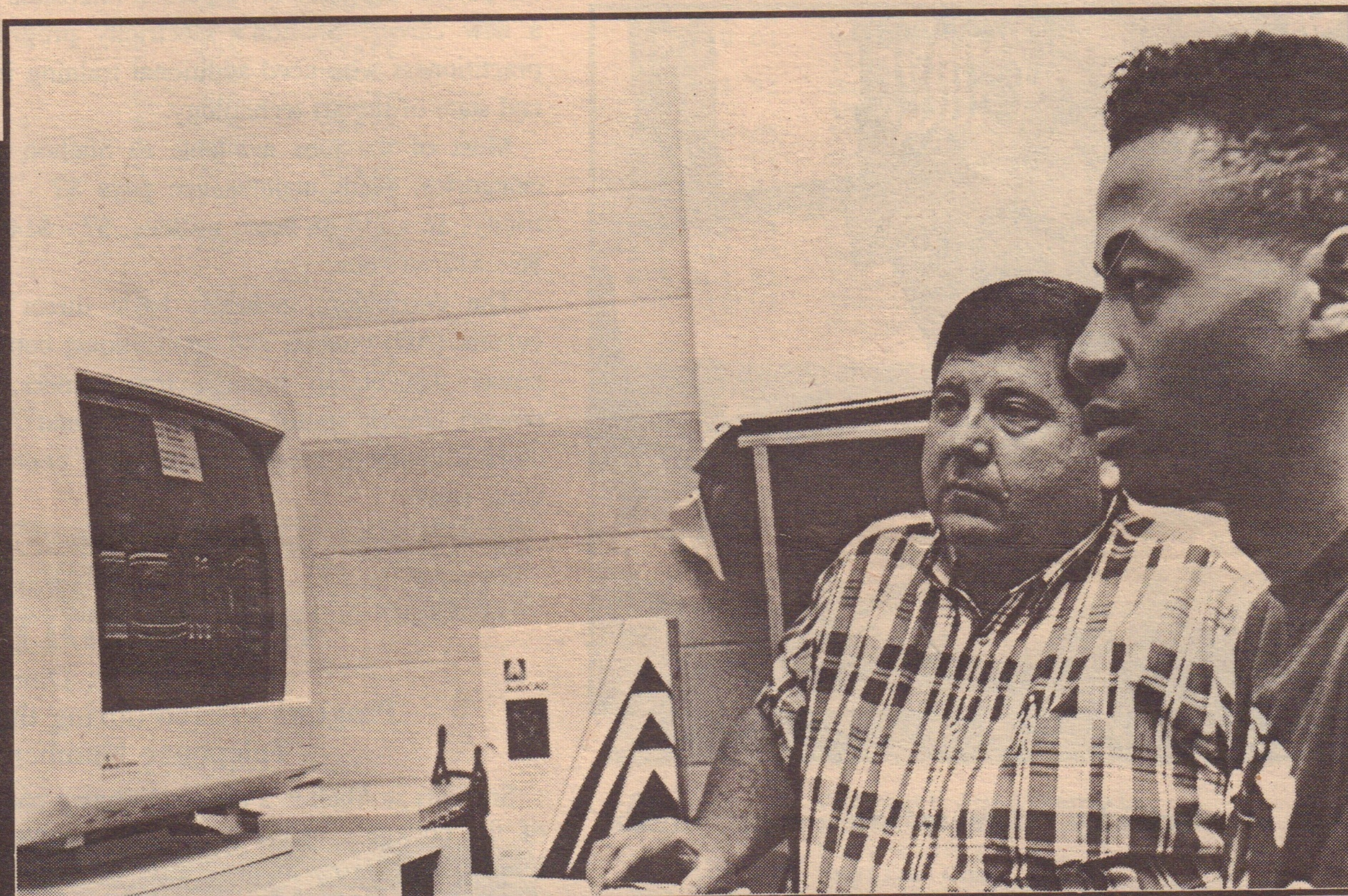
RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

DRAFTING & DESIGN TECHNOLOGY

Instructor: William J. Stringfellow

Classes are taught during the day and evening

Telephone Number: 391-2432



Shelton drafting instructor Bill Stringfellow explains computer-aided drafting to Kevin Martin.

Drafting and design technology is designed to prepare students for careers as draftsmen in engineering related fields. Draftsmen prepare detailed drawings based on rough sketches, specifications and calculations made by engineers, architects, and designers. Draftsmen also calculate quantity and cost of materials and estimate man hours required to perform jobs.

Instruction is divided between the classroom and lab where students develop drawings from problems assigned by the instructor. Instruction includes basic fundamentals of drafting, multi-view drawing and pictorial drawing.

Students also study descriptive geometry, mechanical drafting, architectural drafting, structural steel detailing, industrial pipe drafting, civil drafting and computer-aided drafting.

Students interested in a career in an engineering related field can find satisfaction and a rewarding career as draftsmen. Jobs are available in engineering architectural firms with mechanical and structural fabricators, industrial engineering departments or with utility companies. Starting salaries range from \$12,000 - \$18,000 a year.

RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

INDUSTRIAL ELECTRICITY

Instructors: William Quimby, Billy Hogue

Classes are taught during the day and evening

Telephone Number: 391-2435

Shelton State's industrial electricity program is designed to attract a wide range of people. Recent high school graduates can find a rewarding career in this highly technical area. This program is also for workers who want to upgrade their skills in their current jobs. Electricity may also be the perfect program for a person interested in retraining in order to enter a new career. Shelton's electricity program is also designed to serve practitioners who need additional training in the National Electrical Code and state-of-the-art technology.

Most of the jobs available to Shelton graduates fall into four main categories: plant maintenance pays \$7 - \$16 an hour; consumer electricity, \$6 - \$14 an hour; utilities, \$7 - \$14 an hour; health care facilities, \$6 - \$12 an hour.

The curriculum includes: basic direct current (DC) and alternating current (AC) circuits and applications; commercial and industrial wiring; power distribution through transformers; generation of DC and AC power; electric motor controls (DC and AC); electrical cost estimating; conduit bending; programmable logic controllers; and National Electrical Code study.

AIR CONDITIONING

Instructor: Dan Morris

Program offered during the day and evening

Telephone Number: 391-2421

Students in Shelton's air conditioning and refrigeration department, one of the college's oldest programs, receive the training needed to meet industry standards. Students may upgrade skills, complete the six-quarter diploma program or earn an Associate in Applied Science Degree.

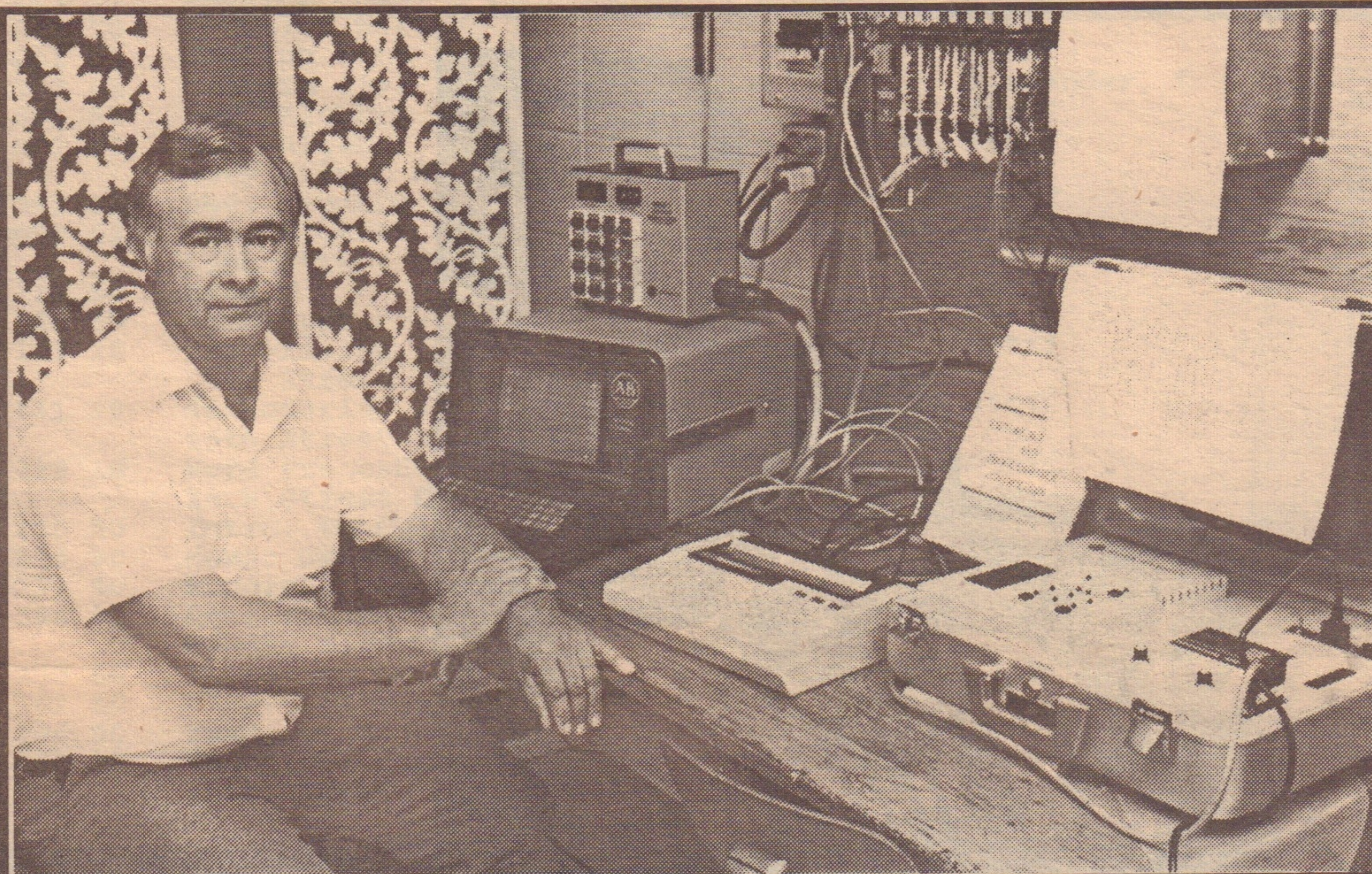
Under instructor Dan Morris, the department has undertaken projects designed to help the people of this state. During this past spring and summer, the air conditioning department worked with Alabama Power Company as part of its COOL AID program for the elderly and disabled. Through this program, the department repairs, cleans and services without cost air conditioners belonging to this group of Alabamians.

The college also works with local, state and federal governments in an effort to establish a system for recycling and reusing the refrigerants in automobile air conditioning systems. These refrigerants pollute the earth's ozone layer and must, therefore, be reused in some way. The college is in contact with major refrigerator manufacturers across the United States in an effort to solve this problem.

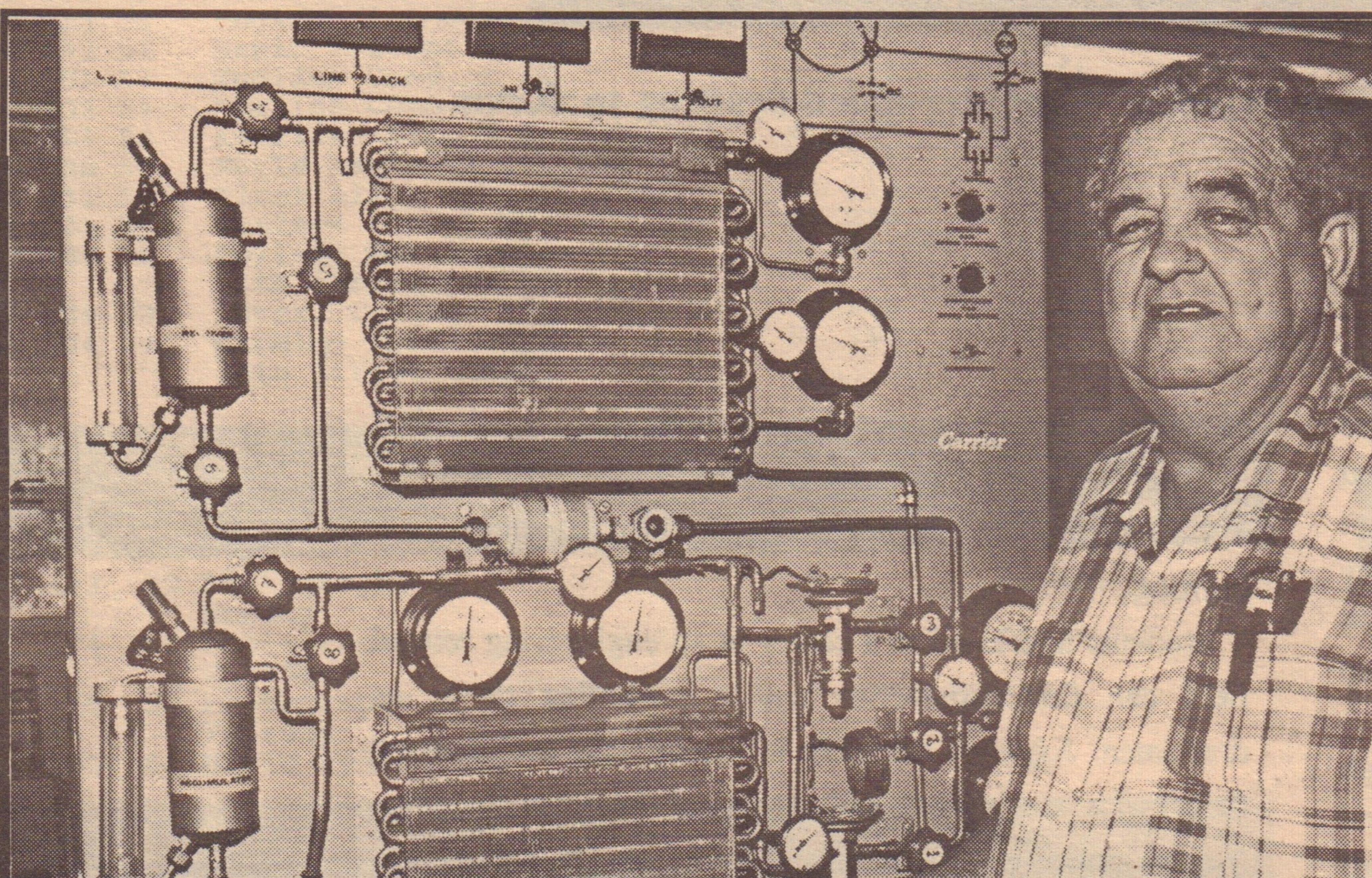
Various types of jobs are available in air conditioning. There are openings for technicians who work for shops servicing residential and light commercial air conditioning and heating equipment. These jobs pay \$5-\$10 an hour.

Large apartment complexes require maintenance technicians who are responsible for their air conditioning, heating and refrigeration. There is also a demand for commercial refrigeration technicians who service grocery stores, freezer storage plants, ice machines and industrial processors. These jobs all pay \$6 - \$11 an hour.

The highest paying positions, those in industrial air conditioning, are located in hospitals, schools and industrial plants. These jobs pay \$7 - \$12 an hour.



William Quimby, instructor of electricity, demonstrates some of the college's equipment.



Instructor Dan Morris has taught air conditioning at Shelton State Community College for over 20 years.

RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

OFFICE ADMINISTRATION

Instructors: Mary Alice Watts, Lyda Black, Marion Canada

Guil Kicker, Judy Austin, Martha Ann Hill

Classes are offered during the day and evening

Telephone Number: 391-2437



Shelton's office administration department offers diploma and degree programs. Areas of concentration offered are: information processing; stenography, medical and legal secretary.

The Associate in Applied Science Degree is awarded upon completion of the office administration core, one area of concentration, and the general education requirements for the degree. This two-year program is designed for students who plan to enter secretarial work upon completion of the program.

The Associate in Science Degree is received by students who complete the office administration concentration for the degree, plus the general education requirements needed. This two-year program is designed

for students who are planning to transfer to a four-year institution and major in some phase of office administration.

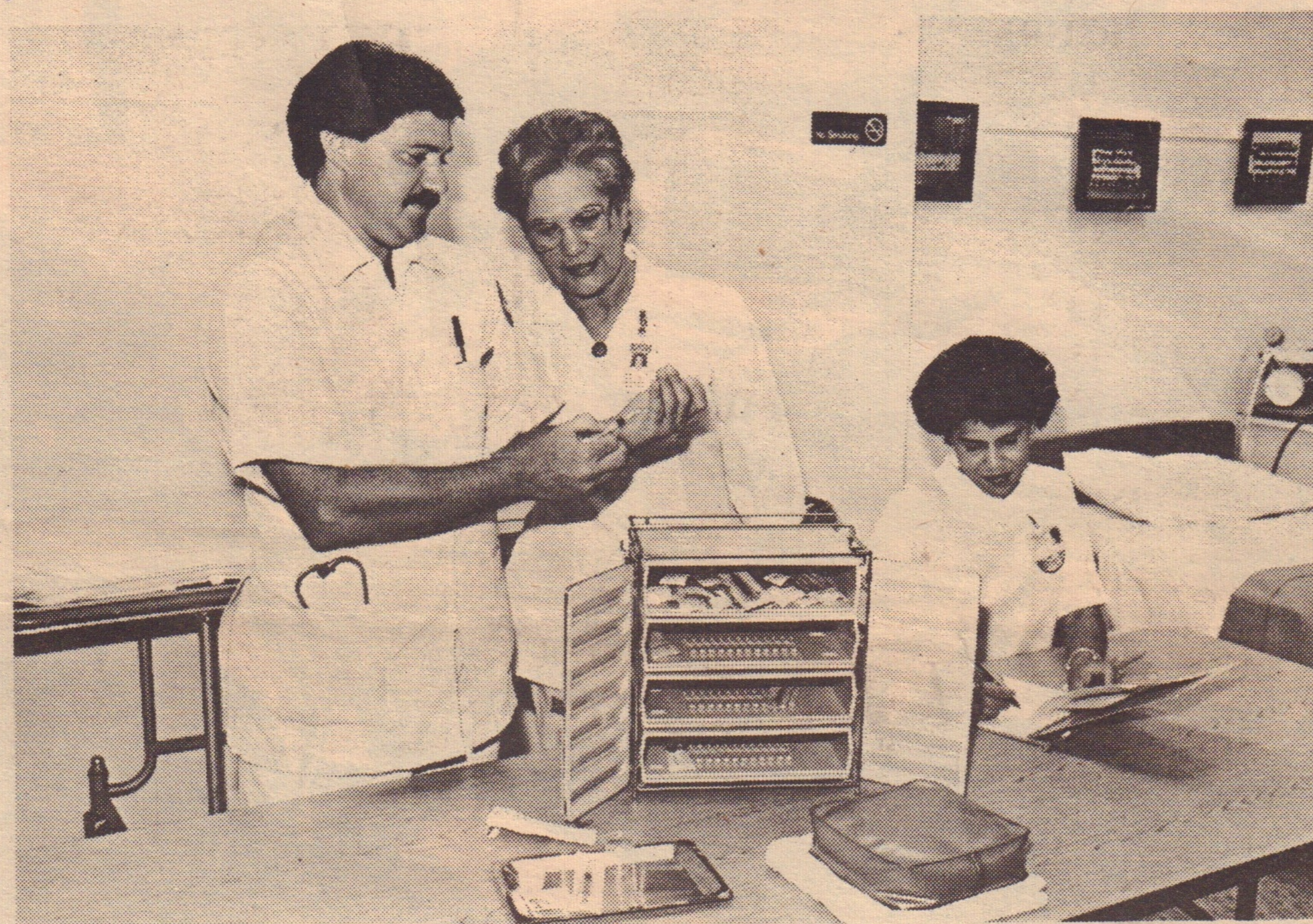
Graduates of the office administration program are found working for various public and private organizations and a large number of local businesses and industries. Entry level salary is usually minimum wage. However, as students progress, their salary increases until most graduates usually earn between \$800 - \$1200 a month.



RECOGNIZING... SHELTON'S TECHNICAL PROGRAMS

PRACTICAL NURSE EDUCATION

Instructors: Euradell Fredd, Dorothy Beams, Kim Inman,
Carol Mapp, Gerrie Roberts, Joyce Robinson, Frances Swanger
Classes offered during the day and evening
Telephone Number: 391-2477 and 391-2445



LPN instructor Dorothy Beams helps students David Ember and Esther Sadler in their lab work.

Another popular program at Shelton State is the Practical Nurse Education program. This program is a 12-month, full-time program designed to meet standards set by the Alabama Board of Nursing.

The LPN program also prepares students for the State Board Exam for License Practical Nurse. This program is conducted in cooperation with DCH Regional Medical Center, Veterans Administration Medical Center and several local nursing homes. Through a cooperative relationship, Shelton LPN students receive valuable supervised clinical experience. In addition to 672 hours of classroom instruction, the Shelton LPN students receive

approximately 633 hours in supervised patient care.

Shelton LPN graduates are found working in all areas of the industry, health care centers, Veterans Administration Hospital, DCH Regional Medical Center, Bryce Hospital, Partlow State School, and local schools. Nursing graduates also work as private duty nurses. An LPN graduate with no experience makes \$6.64 an hour. Additional nursing experience means a difference in the salary rate.

Day classes begin in March, September and November. Evening classes begin in June and November.

MAIL IN REGISTRATION

"MAIL IN REGISTRATION" will be available to all students who have previously enrolled at Shelton State Community College from Fall 1989 through Summer 1990.

Courses, Dates and Times are not guaranteed but are subject to availability. Completed Schedule Forms and Payment must be received by August 25, 5:00 P.M.

INSTRUCTIONS:

- 1.) All information must be filled out completely to be considered (Receipt and copy of schedule forms will be mailed back to you at this address. **YOU MUST RECEIVE THESE TO BE OFFICIALLY ENROLLED.**)
- 2.) **COMPLETE PAYMENT** Must Be Enclosed.

TUITION

TUITION

| CREDIT HOURS | TUITION | CREDIT HOURS | TUITION |
|--------------|---------|--------------|----------|
| 1 | \$26 | 9 | \$142 |
| 2 | 42 | 10 | 156 |
| 3 | 56 | 11 | 171 |
| 4 | 70 | 12 | 185 |
| 5 | 85 | 13 | 199 |
| 6 | 99 | 14 | 214 |
| 7 | 113 | 15-21 | 215 |
| 8 | 128 | 22-25 | ADD \$13 |
| | | | per hour |

TUITION _____
FEES: _____
PARKING _____
I.D. _____
TOTAL _____

*Increase reflects implementation of facility usage fee

Shelton State Community College

CHECK ONE:
 QUARTER ENROLLED: ☐ FALL ☐ WINTER ☐ SPRING ☐ SUMMER
 YEAR: 19 ____
☐ FRESHMAN ☐ SOPHOMORE ☐ ACCELERATED HIGH SCHOOL ☐ AUDIT OR NON-CREDIT
 DEGREE _____
 PROGRAM _____

PLEASE PRINT

(NO INITIALS OR NICKNAMES)

| | | | |
|---|---------------|---------------|---------------------|
| NAME LAST | FIRST | MIDDLE/MAIDEN | SOCIAL SECURITY NO. |
| HOME ADDRESS | STREET OR BOX | CITY | STATE ZIP |
| PERSON TO BE CONTACTED IN CASE OF EMERGENCY | NAME | CITY | STATE |
| | STREET OR BOX | | |

| DEPT. SYMBOL | COURSE SECTION NO. | TIME | DESCRIPTIVE TITLE OF COURSE | CREDIT HOURS | M | T | W | Th | F | Room | INSTRUCTOR |
|--------------|--------------------|------|-----------------------------|--------------|---|---|---|----|---|------|------------|
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DATE _____ ADVISED BY _____ TOTAL HOURS _____ CHECKED BY _____
 STUDENT IS RESPONSIBLE FOR ACCURACY OF SCHEDULE
 TUITION MUST BE PAID AND ALL ADMISSION FORMS RETURNED BEFORE REGISTRATION IS COMPLETE

Please remember that all information must be filled out completely, including Name, Address, and Social Security Number. Also, correct payment must be included or your registration is not valid.

MAIL TO:

"MAIL IN REGISTRATION"
 SHELTON STATE COMMUNITY COLLEGE
 202 SKYLAND BLVD.
 TUSCALOOSA, AL 35405

Take the next step. September 4 At Shelton State.

Remember...

Register September 4!

Classes begin

September 5.

All registration

will be at the

202 Skyland Boulevard

Campus Auditorium,

9 a.m. – 6 p.m.



**Shelton
State**
COMMUNITY COLLEGE

Skyland Campus
202 Skyland Blvd.
Tuscaloosa, AL 35405

Fifteenth Street Campus
1301 - 15th Street East
Tuscaloosa, AL 35404
205/759-1541

Alabama State Fire College
2015 McFarland Blvd.
Tuscaloosa, AL 35405
(205) 759-1508

Alabama Water Resource Center
Route 1 Box 288
Moundville, AL 35474
(205) 371-6750

Alabama Canine
Law Enforcement Center
Route 1 Box 71-A
Northport, AL 35476
(205) 759-4619

